

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
February 8, 2018**

**Members Present:** Ray Nicholas (Assumption), Alvina Matherne (St. Charles), Alisa Dunklin (St. James), and Danny Smith (Terrebonne).

**Members Absent:** Lynne Farlough (St. John the Baptist), and Cheryl Turner (Terrebonne).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Melicia Levron (HR Director), Misty Hebert (Clinical Director), Wesley Cage (Developmental Disabilities Director), Stephanie Benton (Exe. Assistant), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:28p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Mrs. Alvina Matherne led the Pledge of Allegiance
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 19, 2017 meeting were reviewed. Ms. Alisia Dunklin motioned to approve the minutes of the December 19, 2017 Board Meeting, seconded by , Mrs. Alvina Matherne motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Lafourche &amp; St. Mary Parish Board Vacancies Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche &amp; St. Mary Parishes. St. Mary has appointed Mr. James Bennet, Jr. At this time, we are awaiting proper documentation to confirm Mr. Bennet is a qualified applicant. No applicants were received to date for Lafourche Parish.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>CARF Survey Review:</u> Ms. Schilling reported the CARF Survey of the agency went extremely well. The survey consisted of 3 surveyors, one surveyor remained in the administration office and 2 individuals visited our clinic sites. A total of 1,602 standards were reviewed at and we were given 8 “small” recommendations. The surveyors were gracious with their compliments to our agency and our Board. SCLHSA was presented with 3 pages of strengths, Ms. Schilling reviewed a few of the strengths. Overall, it was a successful survey. Mr. Nicholas noted that the administration surveyor was extremely impressed with the Board, the agency and the Executive Director. She had high praise in regards to the leadership and overall atmosphere.</li> <li>• <u>AIP Visit – 2/23/18:</u> Ms. Schilling gave a brief update of our Accountability Plan Visit. They will be at Legion, St. Mary Behavioral Health Center and Fairview Treatment Center, which is one of our contract agencies.</li> <li>• <u>Annual Legislative Visits:</u> Ms. Schilling reviewed the packet she will present during her Legislative Delegation Visits. At this time, appointments are being rescheduled since we were notified they will be going into Special Session before Regular Delegation Session, March 12. Ms. Schilling has met with Senator Allain. Ms. Schilling expressed concerns in regards to maintaining the agency’s number of positions - 146. Ms. Schilling also discussed that our Capital Outlay Funds were not expended due to the owner’s remediation plan awaiting final approval from DEQ. They have now submitted their second draft. Ms. Schilling along with Mrs. Janelle Folse and Nancy Falgoust, our attorney had a conference call with the attorney’s for Kinder Morgan. The target dates have been delayed and Ms. Schilling expressed concern that the Capital Outlay Funds may be in jeopardy with the state budget deficit.</li> <li>• <u>SIFO Recommended:</u> Ms. Schilling reviewed the SIFO recommended budget from the Division of Administration noting the adjustments to the existing operating budget and interagency transfer funding.</li> <li>• <u>LDH Budge Reduction Scenario:</u> Ms. Schilling reviewed the LDH Fiscal Cliff Reductions noting total reduction estimate of 656 million dollars for the entire department. LDH advises reductions will not affect our agency, although Ms. Schilling noted #7 and #8 of the reduction scenarios. #7 Reduces Mental Health Services reimbursement – this would include all of our licensed professional service providers i.e. doctors, counselors, APRN’s and psychologist. #8 Substance Use Services – addresses substance abuse reimbursement for billable procedures. Our entire self-generated target is 2.8 mil, these reductions could potentially affect our budget. Ms. Schilling briefly reviewed the reductions regarding waiver services, and developmental disability services as well.</li> </ul>

Executive Director Report (cont'd)	<p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (December):</u> Ms. Folse reviewed the FY 17-18 Budget Analysis for December as of 12/31/2018 including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Folse noted changes to the report to include self-generated revenue and YTD amount.</li> <li>• <u>Revenue Report (December):</u> Ms. Folse reviewed the FY 17-18 Revenue Report for December as of 12/31/2017 reflecting collections including recoupments as of 12/31/2017. Ms. Janelle noted changes to the report to include agency generated revenue. <ul style="list-style-type: none"> <li>○ Mr. Danny Smith motioned to approve the FY 17-18 December Budget Analysis and the Revenue Report for December as of 12/31/2017, seconded by Mrs. Alvina Matherne, motion carried.</li> </ul> </li> </ul> <p><u>Operational Report:</u> Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Medicaid Reimbursement Increase:</u> Ms. Bonner gave a brief update of the Medicaid Reimbursement Increase of 2% on our rates compared to last year.</li> <li>• <u>Health Home Update:</u> Ms. Bonner gave a brief update of the SCLHSA Health Home Program. We are currently seeing 9 patients in our Health Home that are both Primary Care and Behavioral Health clients.</li> </ul> <p><u>Behavioral Health:</u> Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>Louisiana State Targeted Response (STR) to the Opioid Crisis:</u> Mrs. Hebert reviewed the Louisiana State Targeted Response to Opioid Crisis Initiative. SCLHSA received grant funding from LDH for the Opioid Crisis and with the funding 2 positions were filled. The purpose of the program is to help individuals with medication treatment, and therapy. Mrs. Hebert introduced Mrs. Elizabeth Daigle, to further discuss the program. Mrs. Daigle reviewed the new positions recently filled, and the medications used to treat Opioid addicted patients.</li> <li>• <u>Projects for Assistance in Transition for Homelessness (PATH) Program:</u> Mrs. Hebert briefly discussed the PATH program. The purpose of this program is to reduce homelessness. Mrs. Hebert introduced Mrs. Elizabeth Daigle to further discuss the program. Mrs. Daigle reviewed the requirements needed to enter into the program and the purpose of PATH. She discussed the need of trying to get the individuals back into the clinics to receive mental health treatment and linked to services. At this time, we have accepted 45 referrals from SCLHSA and 62 other referrals (outside the clinic). There are 15 total clients enrolled in PATH. Additionally, we recently found permanent housing for one of our participants.</li> </ul> <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1137 Waivers (787 NOW, 220 SW, 124 CC and 6 ROW). There are over 308 individuals receiving IFS funding and 113 FFF slots filled.</li> </ul> <p><u>DD Services Update:</u> Mr. Cagle stated that DD's working to increase their presence in the clinics. Mr. Cagle also reported there are changes to the Early Steps Program. Once enrolled in the ES program, the child automatically receives a Statement of Approval. Mr. Cagle also reported OCDD is awaiting approval from CMS to transition from a NOW Waiver to a single tiered waiver. Mr. Cagle announced the next quarterly Support Coordination Agency/Provider Agency Meeting will be held on March 1<sup>st</sup> at the Terrebonne North Branch Library in Gray. Ms. Schilling announced that DD was included in the CARF survey and did very well.  </p>
Old Business	None
New Business	<ul style="list-style-type: none"> <li>• <u>Executive Session:</u> Executive Director's Annual Evaluation-Melicia Levron At 7:20 pm, Mrs. Alvina Matherne motioned to move into Executive Session to discuss the Executive Director's Annual Evaluation, motion seconded by Mr. Danny Smith, motioned carried. At 7:38 pm, Ms. Alisa Dunklin motioned to revert back to Regular Session, motion seconded by Mrs. Alvina Matherne, motioned carried.</li> </ul>
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• <u>Marian Retirement:</u> Chairman Nicholas, along with the Board, wished Marian Palmisano well in her retirement. Ms. Palmisano thanked everyone.</li> <li>• <u>Board Meeting Schedule:</u> Chairman Nicholas announced the date for the next Board Meeting - Thursday, March 8<sup>th</sup>, 2018.</li> </ul>
Adjournment	Motion to adjourn by Mr. Danny Smith, seconded by Mrs. Alvina Matherne, motion carried. Meeting adjourned at 7:42pm.

